



FRONT-END ASSISTANT MANAGER

Job Description

The Front-End Assistant Manager is responsible for the successful operation of the consignment office & support of the sales floor.

Individual maintains and manages financial records including: consignment checks, paying bills & wages, reconcile bank statements, process insufficient funds checks, maintenance of system for payments made.

Instruct and assist consignor in completing consignment procedures and inspects items to determine acceptability in accordance with consignment contract.

APPLICATIONS ACCEPTED THROUGH DEC. 15, 2021

Important Details

Must be at least 18 years of age

Open to US ID cardholder with SOFA Status

Non Negotiable 1 year commitment

Proof of DEROS

Applications available at the WCSC Thrift Shop.
Completed applications can be dropped off at the shop, or emailed to
TSMANAGERWCSPOUSESCLUB@GMAIL.COM