

Wiesbaden Community Spouses' Club, Inc. Constitution
27 September 2023

ARTICLE I. NAME

The name of this organization shall be Wiesbaden Community Spouses' Club, Incorporated (WCSC, Inc.), located in the Wiesbaden military community of Wiesbaden, Germany, CMR 467 Box 7000, APO AE 09096.

ARTICLE II. MANDATORY STATEMENTS

Section 1: This organization is established in compliance with Department of Defense Instructions (DODI) 1000.15, United States Army Europe and Africa (USAREUR-AF) Private Organizations and Fundraising Policy, Army Regulation (AR) 210-22, and Army Europe Regulation (AER) 210-22.

Section 2: This organization can operate on a military post only with the consent and approval. The approval authority is the Commander, US Army Garrison Wiesbaden. The approval authority may revoke permission to operate at any time. AR 210-22, paras, 2-1a and 2-1e; Army in Europe Regulation (AER) 210-22, para. 4b.

Section 3: Individual members of this organization will not personally profit from the organization's income except through salaries and wages of the organization's employees, award recognition for services rendered to the organization or community, or membership in an investment club as defined in AR 210-22, para. 2-1b. Volunteer recognition for outstanding service to WCSC, Inc. is allowed with approval of the WCSC, Inc. Board of Governors.

Section 4: This organization is not an instrumentality of the United States (US), will be self-sustaining, and may not receive financial assistance from the Department of the Army (DA) or any Non-Appropriated Fund (NAF) activity in the form of contributions, repairs, services, dividends, or other donations of money or other assets. This organization will not compete with a NAF or an Appropriated Fund (APF) operation. AR 210-22, paras. 1-5, 5-2, and 5-3; DODI 1000.15

Section 5: WCSC, Inc. supports equal opportunity and does not discriminate in its membership or hiring practices based on age, race, color, creed, religion, national origin, gender, ethnic group, sexual orientation, mental, or physical disability. AR 210-22, 3-7a

Section 6: The United States government, the Army, USAREUR-AF, and USAG Wiesbaden will not assume liability for any of the organization's activities or debts. AR 210-22, para. 2-1a(1)(a); DODI 1000.15.

Section 7: In accordance with host nation laws, WCSC, Inc. members may be personally liable to creditors if the assets of the organization are insufficient to discharge all liabilities. AR 210-22, 2-

1a(2)(d).

Section 8: WCSC, Inc. will neither propagate extremist activities nor advocate violence against others or the violent overthrow of the government. AR 210-22, 2- 1a (2)(1).

Section 9: WCSC, Inc. will not seek to deprive individuals of their civil rights. AR 210-22, 2-1a (2)(g)

Section 10: WCSC, Inc. will reimburse the Army for utility expenses, unless incidental (would cost more to bill and collect than it costs to provide utility). AR 210-22, 2-1a(2)(e).

Section 11: All members are required to read the Constitution and Bylaws upon joining WCSC, Inc. The Constitution and Bylaws will be posted on the WCSC website for this purpose (www.wiesbadenspousesclub.com).

Section 12: Robert's Rules of Order, Revised, shall be the parliamentary authority for all matters of procedure as well as those matters not particularly addressed in the Constitution and Bylaws.

Section 13: The purpose of this organization is to develop, organize, and sponsor educational, charitable, and social activities. The club will collect and disseminate information of interest and value to its members. The club will foster, protect, and preserve the ideals of charity, benevolence, and good fellowship in keeping with the ideals of the US military forces and allies.

Section 14: This organization will not use Army services, including legal, audit, transportation, postal (Army Post Office/APO), printing, information management activities, clerical, financial, copying, management, and procurement services. AR 210-22, para. 5-3.

Section 15: Neither NAF nor appropriated funds (APF) activities may incur or assume any obligation of the organization, except as may arise out of contractual relationships. AR 210-22, para. 5-2.

Section 16: The organization will comply with applicable host nation laws, fire and safety regulations, environmental laws, and any other applicable statutes or regulations. The organization is responsible for obtaining private counsel to provide assistance in determining whether the organization is in compliance with such laws. AR 210-22, paras. 3-4 and 3-5; AER 210-22, para. 9.

Section 17: The organization will obtain adequate insurance as protection against public liability, claims, property damage claims, or other legal actions arising from organization activities, one or more of the organization's members acting on its behalf, or the operation of any equipment, apparatus, or device under the control and responsibility of the private organization (PO). Any member of the PO with access to cash on hand, cash in the bank, or merchandise with a value of over \$500.00 will be bonded at PO expense in an amount sufficient to provide full protection of assets. AR 210-22, para. 3-2.

Section 18: On request of the Garrison Commander (but not less than annually), the organization will supply to the Garrison Commander or his/her designee the information set forth in AR 210 22, para. 2-1c.

Section 19: Background checks are required for employees and volunteers of the organization who have contact with children under the age of 18 in DoD-operated, -contracted, or community-based programs used to supplement or expand childcare or youth services, according to DoD Instruction 1402.5 (Reference (i)). DODI 1000.15. AR 210-22 2-2a(4).

Section 20: WCSC, Inc. acknowledges the approval for the NFE expires in two years and may be renewed biennially, AR 210-22 2-2a(3).

Section 21: WCSC, Inc. and its members will not engage in any form of partisan political activity as defined by DoDD 1344.10, AR 2-2b(8).

ARTICLE III. PURPOSE

Section 1: WCSC, Inc. raises funds in support of community projects benefiting the local military community, as well as regional, national, and international organizations. The organization shall comply with AR 600-29, AER 210-22, and Department of Defense (DOD) 5500.7-R in fundraising activities. AR 210-22, 2-1a(2)(b).

Section 2: Major fundraisers approved by the Garrison Approving Authority (GAA) are also authorized, such as, but not limited to, craft fairs, galas, and membership drives. (Bingos must adhere to AR 215-1, para. 8 – 12).

Section 3: Functions and activities sponsored by WCSC, Inc. may include, but are not limited to, the Thrift Shop, monthly General Membership Meetings and events warranted by member interest and support. (AR 210-22, 2-1a(2)(b)).

Section 4: The charitable donations funded by WCSC, Inc. may include, but are not limited to, organizations approved by the WCSC, Inc., Scholarship, Community Outreach and Grants Committees. (AR 210-22, 2-1a(2)(b)).

Section 5: The PO will not engage in activities that compete with those of any APF or NAF activity. (AR 210-22, paras. 2-1a(2)(b) and 3-1b; DODI 1000.15).

ARTICLE IV. MEMBERSHIP

Section 1: WCSC, Inc. shall have active, associate, and honorary members.

Section 2: Active members shall hold valid DOD ID cards and shall have all the rights and privileges of membership to include the right to vote and hold any elective or appointed position (AR 210-22, 2-1a(2)(c)). Active membership shall be open to (a) individuals in the US Forces, military or civilian employees (active or retired), and (b) all spouses and adult family members of US military personnel (active or retired), civilians employed by the DOD, deceased military personnel, and US civilian contract employees. Individuals must be granted status under the North Atlantic Treaty Organization Status of Forces Agreement (NATO SOFA) and have a NATO ID card.

Section 3: Associate members who do not have a DOD ID card must obtain sponsorship from a DOD ID cardholder or one of the German American and International Women's Club (GAIWC) Presidents. Associate membership is monitored by the Membership Chair and Parliamentarian. The percentage of non-US Forces personnel cannot exceed 25% of total membership (in no case may it exceed 49%). AER 210-22, para. 5. The Membership Chair shall submit a motion to the Board of Governors (BOG) to approve all non-ID cardholders and anyone who does not have SOFA status. Associate members shall not have the right to vote, purchase fundraising items, hold an Executive Board of Governors (EBOG) or Board of Governors (BOG) position or serve on any committee.

Section 4: The President may invite others as deemed appropriate. The President, with the approval of the Board of Governors (BOG), shall invite the GAIWC Presidents (German & International) to be Honorary Associate Members for one WCSC, Inc. club year. An Honorary Associate Member shall not hold an elected office, hold a position on the Board of Governors and is a non-voting member.

Section 5: The President, with the approval of the Executive Board of Governors (EBOG), shall invite the senior officer spouse and the senior enlisted spouse of the Wiesbaden Installation to be the Honorary President and Honorary Vice President. respectively. The Honorary President and Vice President may invite any others in the Wiesbaden community to be an advisor in accordance with Article IV, Section 2. Advisors shall have the right to vote on matters put before the General Membership.

Section 6: Membership runs from 1 June through 31 May but may be terminated by written request of a member. Membership may also be terminated when the conduct of a member is of such a nature that it brings discredit upon WCSC, Inc., the military, the host nation, the United States Government, and/or its agencies. Two-thirds (2/3) of the WCSC, Inc. BOG must approve the termination.

Section 7: Applications for membership can be completed online at the WCSC, Inc. website, in person at any General Membership Meeting, and at any event where the Membership Chair is represented.

Section 8: Non-members may attend one General Membership Meeting or WCSC, Inc.-sponsored event as a guest of a member in good standing. The member will be responsible for their guest's fees. Guests may not attend those meetings specifically stipulated as member-only events, and announced in advance as such, by the WCSC, Inc. BOG.

ARTICLE V. GOVERNMENT

Section 1: Executive Board of Governors (EBOG) shall consist of the elected officers, the Parliamentarian, Honorary President, Honorary Vice President and Senior Advisor(s). The elected officers are the President, Philanthropic Vice President, Social Vice President, Administrative Vice President, Secretary, Administrative Treasurer, and Community Support Treasurer.

Section 2: Board of Governors (BOG) shall conduct the business of WCSC, Inc. in accordance with

this Constitution and Bylaws. The BOG shall be composed of the EBOG and standing committee chairs as appointed by the President and approved by the EBOG. Standing Committee Chairs may be, but are not limited to, Activities, Clubhouse Manager, Digital Communication, Special Events, Grants, Historian, Hospitality, Luncheon, Membership, Community Outreach, Publicity, Reservations, Scholarship, Thrift Shop, Volunteer Coordinator, and Ways and Means. A BOG member cannot serve more than two consecutive years as the same standing committee chair; exceptions can be made at the discretion of the EBOG. Any time a member of the BOG causes hardship, conflict, or fails to attend three board meetings, the EBOG can require the resignation of said member.

Section 3: The President may appoint Ad Hoc or Special Committees, which must be approved by majority vote of the BOG. The President will establish the provisions for the tenure, dissolution, and scope of responsibility in writing of Ad Hoc or Special Committees.

Section 4: Voting Procedures

- a. At the BOG meetings, a quorum is established when at least two thirds (2/3) of voting members are present, or a vote is held in an alternate manner as specified in the Bylaws.
- b. At the General Membership meetings, a quorum is equal to the number of members present. A simple majority is required to pass a motion.
- c. The President and the Parliamentarian shall decide the method of voting at all BOG and General Membership meetings, except where otherwise directed by the Constitution or Bylaws; the usual method shall be by a show of hands.
- d. Electronic Vote: If an urgent BOG and/or General Membership vote is required, electronic voting will be used. A simple majority of the membership, who have responded, passes a motion unless otherwise specified.
- e. Telephonic Vote: The Parliamentarian will conduct the telephonic voting for the BOG, passing on the results to the President and Secretary. If an emergency vote is needed from the General Membership, the Executive Board will help with the telephonic vote, passing on the results to the President and Secretary. A simple majority of the membership (who were able to be contacted), passes a motion unless otherwise specified. Attempts will be made to contact every member in good standing.

ARTICLE VI. ELECTIONS AND SUCCESSIONS

Section 1: Elections for elected officers are held annually at the March General Membership Meeting. Each officer shall be elected by a simple majority vote of all eligible members present.

Section 2: In the event of a vacancy in the office of President, the Philanthropic Vice President will succeed to the Presidency. If the Philanthropic Vice President does not succeed the President, then the Social Vice President may, and subsequently, the Administrative Vice President may succeed to the Presidency should the Social Vice President not succeed to the Presidency. If none can do so, then one shall be appointed by the Honorary President and/or Honorary Vice President. Any other EBOG vacancies shall be filled from membership by appointments of the

President, and the approval of the EBOG, except for Parliamentarian.

ARTICLE VII. DISSOLUTION

Section 1: Dissolution of the WCSC, Inc. without any provisions to meet again in the future, shall be mandated by a majority vote of the members present at a General Membership Meeting, or by order of the GAA.

Section 2: If the organization is dissolved, all funds in the treasury at the time will be used to meet any outstanding debts, liabilities, or obligations. The balance of these assets will be disposed of as determined by the membership. (AR 210-22, 2-1a(2)(c), figure 2-1). The movement of WCSC, Inc. to another geographical location does not require or constitute dissolution of WCSC, Inc.; however, it may involve coordination with a new approval authority. On approval of this Constitution, previously published Constitutions and Bylaws are rescinded.

ARTICLE VIII. ADOPTING CLAUSE

This Constitution shall be adopted by a majority vote of the eligible members present at a General Membership Meeting. At that time, copies of the proposed revisions of the Constitution will be available for review. Once adopted, a copy of this Constitution will be sent to the GAA for final review biannually.

ARTICLE IX. AMENDMENTS

Section 1: Proposed amendments to the Constitution may be made at any time.

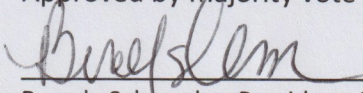
Section 2: The proposed amendments will be submitted in writing to the President and Parliamentarian, approved by a majority vote of the BOG, and then presented for approval to the General Membership by a majority vote.

Section 3: Approval by the General Membership shall constitute adoption of the amendment(s). The WCSC, Inc. Parliamentarian will then forward the amendment(s) to the GAA for review.

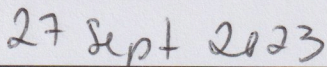
ARTICLE X. APPROVAL

Approved by majority vote of the Board of Governors on 03 August 2023.

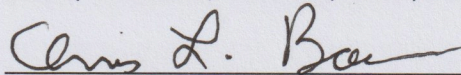
Approved by majority vote of the General Membership on 27 September 2023.



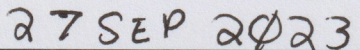
Brandy Schraeder, President, WCSC, Inc.



Date



Christopher Bowen, Parliamentarian, WCSC, Inc.



Date