

The Wiesbaden Community Spouses' Club, Inc. (WCSC) is excited that you are applying for one of our scholarships! The WCSC prides itself on helping individuals within the community reach their educational goals by providing financial assistance through the scholarship program.

While the scholarship process is very competitive, please keep in mind that everyone has different strengths and weaknesses. We are looking for academically well-rounded students who have made a positive contribution to our military community by virtue of their commitment to the ideals of leadership, community involvement, and public service. All information provided will be considered and scored fairly in a blind process by a scoring committee. The scoring committee makes a concerted effort to be consistent and objective. Committee members are not privy to applicant identifying information until award decisions are made.

Please read the directions carefully. Feel free to contact Brandy Schraeder, Scholarship Chair, at scholarshipwpcspousesclub@gmail.com if you have any questions about the application.

The application deadline is ***Friday, 21 February 2020***. Please review the eligibility requirements and checklist items below to ensure your application is complete. Ineligible or incomplete applications will ***not*** be considered. Good luck to you! The Scholarship Committee is looking forward to awarding many scholarships this year!

PURPOSE:

The purpose of the WCSC Scholarship is to reward and encourage military and DOD civilian family members for excellence in academic or vocational education and community involvement, as they begin, or continue, their pursuit of higher education.

ELIGIBILITY:

The applicant must be a dependent of a U.S. citizen recognized as a federal employee, contractor, retiree, or active duty member of the U.S. military. The U.S. citizen sponsor must reside and/or work in the Wiesbaden military community at the time of application submission. Applicant must have graduated from an accredited high school or hold a GED equivalent. If applicant is presently enrolled in college, he or she must be in a degree or re-certification program at an accredited college, university, or vocational school. Persons awarded full scholarships (e.g. ROTC) or attending service academies are ineligible.

- Applicant must be a valid U.S. ID card-holder. Active duty service members are not eligible.
- Applicants are only eligible to receive an award for a total of two years, whether high school, continuing education, or a combination thereof.

AWARDS:

Scholarships will be paid directly to the school of choice upon written notification of enrollment. Scholarships will be awarded for **tuition, books, and educational fees**. The award remains valid until February 21, 2021. Any unused amount returns to the WCSC Scholarship Fund. All awardees are responsible for ensuring that the proper billing information appears on the application. The WCSC Scholarship Fund is not responsible for late fees due to incorrect billing information. In the event the awardee transfers to a different school, the awardee is responsible for communicating and coordinating with the current school for the return of the check. Once the returned check is received by WCSC, a new check will be sent to the transfer school.

PROCEDURE FOR APPLICANTS:

A. GOOGLE FORM: SIGN IN WITH GOOGLE ACCOUNT

1. Complete and submit all required fields on the Google Form.
2. Please remember to sign into Google using your google account to have the ability to save your application with completing. If you do not do this, once you close the application without submitting, the application will be deleted.
3. Failure to answer all questions or follow directions will result in disqualification.
4. Verify that you have included all required material.

B. RECOMMENDATIONS: Two current letters of recommendation must accompany the application. Please forward the recommendations forms to your appropriate contacts.

1. One letter must be from a *current or former instructor or employer*. The letter should address the potential, work habits, and character of the applicant.
2. The second letter should be from a *teacher, an employer, or community member* who has observed the applicant's involvement in the community, and can discuss the applicant's service, dedication, and volunteerism. The second letter *cannot* be from a relative of the applicant.

3. The letters must be emailed from the recommender directly to the scholarship chair at scholarshipwcspousesclub@gmail.com. Letters emailed to the applicant and then forwarded to the scholarship chair will not be accepted.
 4. The applicant's name should be **OMITTED** in the body of the letter.
- C. **Transcripts:** An official copy of your most recent college transcript must be received directly from the college in a sealed envelope or by email to the Scholarship Chair. If you have not yet attended college, your official high school transcript must be sent directly to the Scholarship Chair from the registrar. Complete the request for transcript release from your schools registrar's office. If you have attended more than one college, ensure the most recent transcript show the cumulative GPA from the other institutions. If not, send an official copy of your transcript from *each* institution. Mail transcripts to: WCSC Scholarships, CMR 467, Box 7000, APO, AE 09096. Email transcripts to: scholarshipwcspousesclub@gmail.com *The WCSC will accept online secure delivery of official transcripts. Verify the procedure with your university and notify the scholarship chair of your intent prior to requesting this method of delivery. Only transcripts sent directly to the scholarship email address will be accepted. Those forwarded through the applicant's email address will not be accepted.*

***Transcripts MUST be date stamped no later than February 21st, 2020 to be accepted.**

D. **2019-2020 Essay Prompt:**

The lessons we take from obstacles we encounter can be fundamental to later success. Recount a time when you faced a challenge, setback, or failure. How did it affect you, and what did you learn from the experience?